

Town of Wakefield
Wakefield Public Schools

WAKEFIELD MEMORIAL HIGH SCHOOL

School Building Committee
Meeting
February 01, 2022



WAKEFIELD MEMORIAL HIGH SCHOOL

AGENDA:

1. **Feasibility Study – Preliminary Design Program Submission**

WAKEFIELD MEMORIAL HIGH SCHOOL

1. MSBA Module 3: Feasibility Study

Section 3.1 Preliminary Design Program (PDP)

3.1.1 Introduction

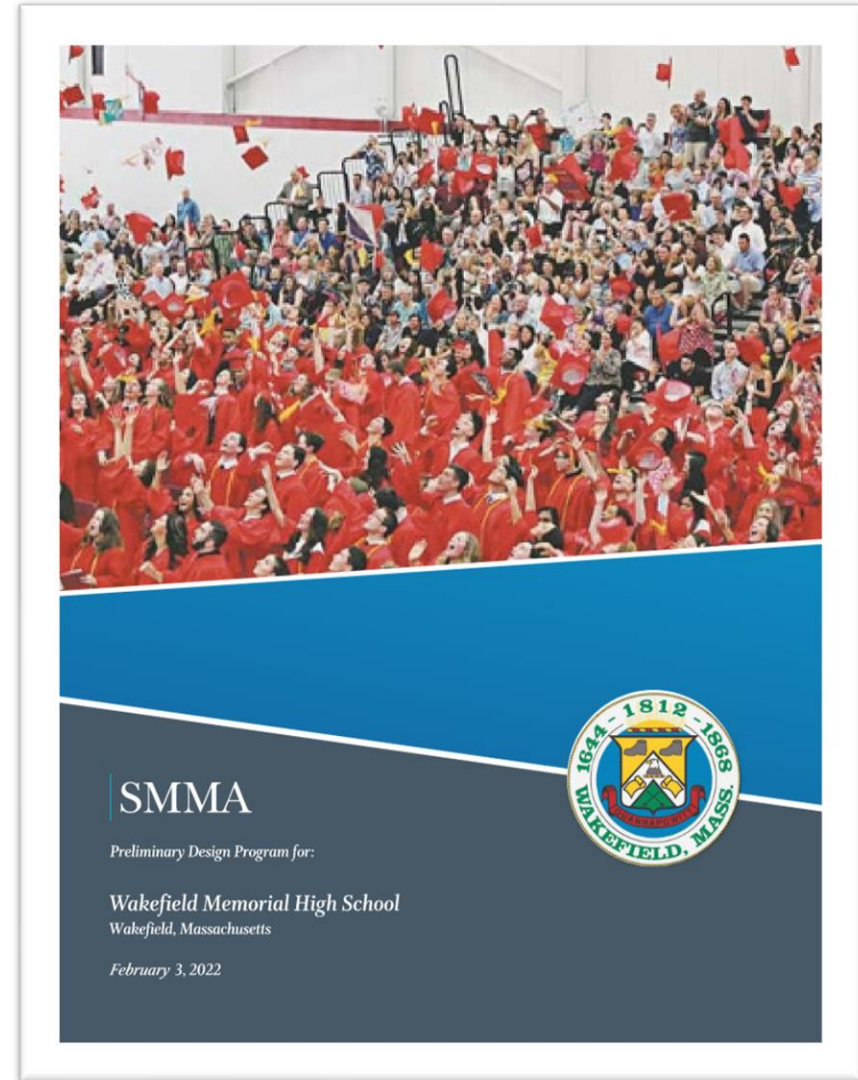
- Summary of Facility Deficiencies
- Invitation to Conduct Feasibility Study
- Executed Design Enrollment
- Capital Budget Statement
- Project Directory
- Project Schedule

3.1.2 Educational Program

- Grade Configuration
- School Scheduling
- Teaching Methodology & Structure

3.1.3 Initial Space Summary

- Space Summary
- Floor Plans of Existing Facility
- Narrative Description of Reasons for Variances



WAKEFIELD MEMORIAL HIGH SCHOOL

1. MSBA Module 3: Feasibility Study

Section 3.1 Preliminary Design Program (PDP)

3.1.4 Existing Conditions Evaluation

Legal Title to Property

Determination Property is Available for Development

Historically Significant Features

Development Restrictions

Site and Building Evaluation

Soils Explorations and Geotechnical Evaluation

Environmental Site Assessment

Hazardous Material Evaluation

Previous Studies and Reports

3.1.5 Site Development Requirements

Site Development Narrative

Zoning and Permitting Requirements

WAKEFIELD MEMORIAL HIGH SCHOOL

1. MSBA Module 3: Feasibility Study

Section 3.1 Preliminary Design Program (PDP)

3.1.6 Preliminary Evaluation of Alternatives

Available Space in other Schools

Tuition Agreements with Adjacent Districts

Rental or Acquisitions of Other Existing Buildings

Code Upgrade Option

Renovations and/or Additions Options

New Construction Options

Options Recommended for Further Development

3.1.7 Local Actions and Approval

Local Actions and Approvals Certification: MSBA Template

Permanent/School Building Committee Meeting Minutes

3.1.8 Appendix

Statement of Interest

Programming Meeting Minutes

Educational Visioning Report

WAKEFIELD MEMORIAL HIGH SCHOOL

1. MSBA Module 3: Feasibility Study

February 2, 2022

Ms. Mary Pichetti
Director of Capital Planning
40 Broad Street
Boston, Massachusetts 02109

Dear Ms. Pichetti:

The *Town of Wakefield* School Building Committee ("SBC") has completed its review of the Feasibility Study *Preliminary Design Program* for the *Wakefield Memorial High School* project (the "Project"), and on **February 1, 2022**, the SBC voted to approve and authorize the Owner's Project Manager to submit the Feasibility Study related materials to the MSBA for its consideration. A draft copy of the SBC meeting minutes, which includes the specific language of the vote and the number of votes in favor, opposed, and abstained, are attached. A certified copy will be submitted after the SBC meeting minutes are approved at the next SBC meeting.

Since the MSBA's Board of Directors invited the District to conduct a Feasibility Study on *December 16, 2020*, the SBC has held *fourteen (14)* meetings regarding the proposed project, in compliance with the state Open Meeting Law. These meetings include:

1. May, 5, 2021 held remotely through Zoom;
2. June 6, 2021 held remotely through Zoom;
3. June 23, 2021 held remotely through Zoom;
4. July 15, 2021 held remotely through Zoom;
5. August 12, 2021 held remotely through Zoom;
6. September 9, 2021 held remotely through Zoom;
7. October 7, 2021 held remotely through Zoom;
8. November 4, 2021 held remotely through Zoom;
9. November 18, 2021 held remotely through Zoom;
10. December 2, 2021 held remotely through Zoom;
11. December 16, 2021 held remotely through Zoom;
12. January 13, 2022 held remotely through Zoom;
13. January 27, 2022 held remotely through Zoom;
14. February 1, 2022 held remotely through Zoom.

In addition to the SBC meetings listed above, the District held the following meetings which were posted in compliance with the state Open Meeting Law, at which the project was discussed:

1. May 17, 2021 Community Forum #1 held remotely through Zoom;
2. May 25, 2021 Presentation to School Committee held remotely through Zoom;
3. September 23, 2021 Community Forum #2 held remotely through Zoom;
4. November 10, 2021 Community Forum #3 held remotely through Zoom;
5. January 11, 2022 Presentation to School Committee held remotely through Zoom;
6. January 20, 2022 Community Forum #4 held remotely through Zoom;

The presentation materials for each meeting, meeting minutes, and summary materials related to the Project are attached and available locally for public review at:

1. Town of Wakefield Website <https://www.wakefield.ma.us/>
2. Wakefield Memorial High School Project Website <https://wakefieldmhsproject.com/>

To the best of my knowledge and belief, each of the meetings listed above complied with the requirements of the Open Meeting Law, M.G.L. c. 30A, §§ 18-25 and 940 CMR 29 *et seq.*

If you have any questions or require any additional information, please contact Shane Nolan, LeftField snolan@leftfield.com or 617 921 2830.

By signing this Local Action and Approval Certification, I hereby certify that, to the best of my knowledge and belief, the information supplied by the District in this Certification is true, complete, and accurate.

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By:

Title: Chief Executive Officer

Date:

By:

Title: Superintendent of Schools

Date:

By:

Title: Chair of the School Committee

Date:

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