



Massachusetts School Building Authority

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August 17, 2021

Stephen P. Maio, Town Administrator
Town of Wakefield
1 Lafayette Street
Wakefield, MA 01880

RE: Designer Selection
Wakefield Memorial High School
MSBA ID: 201903050505

Dear Mr. Maio:

On Tuesday, August 17, 2021, the Massachusetts School Building Authority Designer Selection Panel ("DSP") interviewed the finalists for the above-referenced project. The following individuals represented the Town of Wakefield on the DSP:

- Stephen P. Maio, Wakefield Town Administrator
- Ami Wall, Wakefield School Committee Member
- Douglas Lyons, Superintendent of Schools, Wakefield Public Schools

In accordance with the provisions of Massachusetts General Laws, Chapter 7C, Sections 44 through 58, and the MSBA Designer Selection Procedures, the DSP voted unanimously to rank the finalists, in order of qualifications, as follows for the subject project:

1. Symmes Maini & McKee Associates, Inc. (SMMA)
2. Dore & Whittier *in association with* Finegold Alexander Architects
3. Arrowstreet Inc. *in association with* Moody Nolan

The DSP determined that Symmes Maini & McKee Associates, Inc. possesses the requisite skills and experience for this project, particularly in light of their extensive experience in the design and construction of schools in Massachusetts.

The District should now take the appropriate local steps necessary to award the contract for designer services to the first-ranked firm and authorize fee and contract negotiations. Please know that the Town of Wakefield must use the MSBA's standard contract for designer services, a copy of which can be downloaded from our website, MassSchoolBuildings.org.

Before beginning the contract and fee negotiations, however, and in order to remain eligible for the reimbursement of a portion of the designer services fee, please have your Owner's Project Manager contact the MSBA Project Manager for this project, Fenton Bradley, to discuss the

MSBA's guidelines. Upon completion of contract and fee negotiations with the first-ranked firm, please forward a copy of the fully executed contract to Kathryn DeCristofaro, Capital Program Manager, at the MSBA.

Sincerely,

A handwritten signature in blue ink, appearing to read 'Karl Brown', with a small flourish at the end.

Karl Brown, AIA
Design Director

cc: Legislative Delegation
Julie Smith-Galvin, Chair, Wakefield Town Council
Susan Veilleux, Chair, Wakefield School Committee
Joseph B. Bertrand, Chair, Wakefield Permanent Building Committee
Douglas Lyons, Superintendent of Schools, Wakefield Public Schools
Ami Wall, School Committee Member, Town of Wakefield
Bob Schiaroli, Director of Facilities, Wakefield Public Schools
Laurence Spang, Arrowstreet Inc.
Donald Walter, Dore & Whittier Architects, Inc.
Lorraine Finnegan, Symmes Maini & McKee Associates, Inc.
Shane Nolan, Owner's Project Manager, Leftfield, LLC
Lynn Stapleton, Owner's Project Manager, Leftfield, LLC
Fenton Bradley, MSBA Project Manager
File 10.2 Letters (*Region 3*)